



## Rental/Credit Application

*(Each co-resident/tenant, except spouse, must submit a separate application)*

### APPLICANT

- a. Applicant Full Name \_\_\_\_\_ Marital Status: Single \_\_\_\_\_ Married \_\_\_\_\_ Separated \_\_\_\_\_ Divorced \_\_\_\_\_  
 Social Security No. \_\_\_\_\_ Date of Birth \_\_\_\_\_ Drivers Lic. No. & State \_\_\_\_\_  
 Phone No. - home: \_\_\_\_\_ work: \_\_\_\_\_ cell: \_\_\_\_\_
- b. Spouse's Full Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ SSN: \_\_\_\_\_  
 Drivers Lic. No. & State \_\_\_\_\_ Phone No. - work: \_\_\_\_\_ cell: \_\_\_\_\_
- c. How many persons will be occupying the unit? \_\_\_\_ List name, age and relationship of all persons to be living with you:  
 \_\_\_\_\_  
 \_\_\_\_\_
- d. Do you have any pets? \_\_\_\_\_ How many? \_\_\_\_\_ Type: \_\_\_\_\_ and size \_\_\_\_\_
- e. Have you or your spouse ever declared bankruptcy? Yes \_\_\_\_\_ No \_\_\_\_\_  
 Have you or your spouse ever been convicted or pleaded guilty to any offense other than a minor traffic violation? Yes \_\_\_\_\_ No \_\_\_\_\_
- f. List ALL vehicles to be parked at the premises by applicant, spouse or other occupant:  
 Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ License No. & State \_\_\_\_\_  
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 Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ License No. & State \_\_\_\_\_
- g. In case of emergency, notify: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 In the event of serious illness or death, the above named person \_\_\_\_ may \_\_\_\_ may not enter, remove and/or store all contents found in the rental unit  
 storeroom, garage,, yard, common areas and mail. Please initial: \_\_\_\_\_

### RENTAL HISTORY

- a. Current Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Move-in date: \_\_\_\_\_ Property owner/manager \_\_\_\_\_ Phone \_\_\_\_\_
- b. Previous Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ zip \_\_\_\_\_
- c. Have you or your spouse ever been evicted? \_\_\_\_ Yes \_\_\_\_ No \_\_\_\_  
 Have you or your spouse ever been sued for non-payment of rent or damages to rental property? Yes \_\_\_\_ No \_\_\_\_

### EMPLOYMENT/OTHER INCOME

(proof of income required)

- a. **Applicant** - Current employer: \_\_\_\_\_ How long? \_\_\_\_\_ Work phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Gross monthly income \$ \_\_\_\_\_ Position held/Occupation \_\_\_\_\_  
 Supervisor's name: \_\_\_\_\_ Supervisor's phone: \_\_\_\_\_
- b. Previous employer: \_\_\_\_\_ How long? \_\_\_\_\_ Work phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Gross monthly income \$ \_\_\_\_\_ Position held/Occupation \_\_\_\_\_  
 Supervisor's name: \_\_\_\_\_ Supervisor's phone: \_\_\_\_\_



**DORBANDT REALTY, LLC**  
 1100 S. Main, Suite 104  
 Las Cruces, NM 88005

**(575) 526-9140 Fax (575) 526-9406**

- a. Spouse - Current employer: \_\_\_\_\_ How long? \_\_\_\_\_ Work phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Gross monthly income \$ \_\_\_\_\_ Position held/Occupation \_\_\_\_\_  
 Supervisor's name: \_\_\_\_\_ Supervisor's phone: \_\_\_\_\_
- b. Previous employer: \_\_\_\_\_ How long? \_\_\_\_\_ Work phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Gross monthly income \$ \_\_\_\_\_ Position held/Occupation \_\_\_\_\_  
 Supervisor's name: \_\_\_\_\_ Supervisor's phone: \_\_\_\_\_
- c. Disclosure of additional income such as child support, alimony, separate maintenance, etc. Is mandatory if applying for government regulated housing, otherwise, it is voluntary. If you wish to have it considered in determining if you qualify, complete the following:  
 Amount \$ \_\_\_\_\_ per \_\_\_\_\_ Source: \_\_\_\_\_

**BANK AND CREDIT REFERENCES**

- a. Name of bank: \_\_\_\_\_ Checking \_\_\_\_\_ Savings \_\_\_\_\_  
 Name of bank: \_\_\_\_\_ Checking \_\_\_\_\_ Savings \_\_\_\_\_
- b. Credit/Personal Reference: \_\_\_\_\_ Phone number: \_\_\_\_\_  
 Credit/Personal Reference: \_\_\_\_\_ Phone number \_\_\_\_\_

**CORRECT INFORMATION**

**THE UNDERSIGNED DECLARES THE FOREGOING TO BE TRUE AND CORRECT UNDER PENALTY OF PERJURY AND HEREBY AUTHORIZES VERIFICATION OF SUCH INFORMATION VIA CREDIT REPORTS, CRIMINAL BACKGROUND CHECKS, RENTAL HISTORY REPORTS, RELEASE OF INFORMATION BY EMPLOYER (present and former) AND OTHER MEANS. I/WE HEREBY AGREE THAT THE LANDLORD MAY TERMINATE ANY AGREEMENT ENTERED INTO IN RELIANCE UPON ANY FALSE OR MISLEADING STATEMENT(S) MADE ABOVE. IN ANY LAWSUIT RELATED TO THIS APPLICATION, RENTAL AGREEMENT OR RIGHTS UNDER STATUTE OR GOVERNING REGULATIONS, THE PREVAILING PARTY SHALL BE ENTITLED TO RECOVER ATTORNEYS FEES AND ALL OTHER COSTS OF LITIGATION FROM THE NON-PREVAILING PARTY. THE LANDLORD/OWNER RESERVES THE RIGHT TO REPORT INFORMATION ABOUT PAYMENT PERFORMANCE TO CONSUMER CREDIT REPORTING AGENCIES.**

Signature of Applicant

Date

Signature of Spouse

Date

**A NON-REFUNDABLE APPLICATION FEE OF \$25.00 MUST ACCOMPANY THIS APPLICATION WHETHER OR NOT THE APPLICATION IS APPROVED**